

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814

February 1, 1984



ALL-COUNTY INFORMATION NOTICE I- 13-84

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: COUNTY WELFARE ADMINISTRATIVE EXPENSE CLAIM

REFERENCE:

This is to advise you that there has been a delay in releasing the Social Services Worker Time Study, DFA 46 and the Eligibility and Non Service Time Study, DFA 43 in the quantities required by the county. You have received or will be receiving shortly limited quantities of both forms. A full supply should not be expected before February 6, 1984.

In the interim, please duplicate the needed forms, or if that is not feasible, use November time study forms.

We regret the inconvenience this has created.

Additionally, there have been minor changes made to align the time study with the county welfare administrative expense claim.

Listed below are the four time study areas to be used by workers performing adoption activities:

1. Adoption Assistance Program Title IV-E - Line M
2. General Adoptions - Line N
3. Foster Care Adoption Activities - Line O
4. Adoption Generic - Line P

All questions concerning this letter should be directed to Fiscal Policy and Procedures Bureau at (916) 445-7046 or ATSS 485-7046.

Robert T. Sertich

ROBERT T. SERTICH
Deputy Director
Administration

cc: CWDA

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